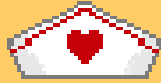


SCHOOL NURSE: Mrs. Jill Murphy



There is a school nurse at the school. She is available at all times during the school hours for any emergency situations that occur.

When a child is unable to go outside or participate in physical education class, the parent or guardian should send a note, which states the reason, to the teacher. If your child is to remain inside or not participate in physical education for more than two days, a note from your doctor will be required, and should be sent or brought to the nurse early in the morning.

WHEN NOT TO SEND YOUR CHILD TO SCHOOL

1. Has in the last 24 hours had a temperature of 100 degrees or more
2. Has vomited within the last 24 hours
3. Has a persistent cough or chest congestion
4. Has diarrhea within the last 24 hours
5. Has yellow or green drainage from their nose
6. Has a rash of unknown origin
7. Has head lice
8. Has red swollen eyes that are draining
9. Has strep throat
10. Until your child has been on antibiotics for **AT LEAST 24 HOURS**

PROCEDURES FOR MEDICATION

Medication shall be defined for our procedure as drugs that are prescribed by a licensed physician. The medications shall be those required during school hours that are necessary to provide the student access to the education program. The intent of these guidelines is to reduce the number of medications given in school, yet assure safe administration of medications for those children who require them. The primary function of the school is to provide an education. The administration of medication is not normally a function of education. When a child requires long term or short-term medication, the responsibility for administering such medication rests solely upon the parents. Only those medications that are necessary to maintain the child in school and must be given during school hours will be administered by the school. Medications will be limited to those that are absolutely necessary for the critical health and well being of the student. All prescription and over the counter medications taken at school must be prescribed by a licensed prescriber on an individual basis as determined by the child's health status. Students taking medication three times a day, other than Ritalin and/or seizure medication, should take it before school, after school, and at bedtime unless specifically noted by the doctor. Then a note from the doctor must accompany the medication stating it must be taken at school.

ADMINISTRATION OF MEDICATION

The school nurse will manage all medication. If a student is on a field trip and needs to take medication, said medication will be prepared in an envelope for that child with

ILLNESS / INJURIES

Children who do not feel well or become injured are directed to go to the nurse's office for assessment. The nurse will determine if the child needs to be sent home or should return to class.

IMMUNIZATIONS

State law requires immunizations of all children against Rubella, Measles, Diphtheria, Tetanus, Polio, and Mumps. All children must also have a chickenpox vaccination or proof of the disease. A Pertussis cough immunization is required for children six years of age and younger. Pre-Kindergarten students must have started their series of three Hepatitis shots. If proof of immunization is not submitted by the first day of school, your child will be excluded from school. The exclusion will be effective immediately, and will remain in effect until proof is submitted. The school code permits the following exception: if for medical reasons one or more of the required immunizations must be given after the first day of school, a statement from the doctor as to why the immunization is not completed is required. Our school district does not offer an immunization program. Parents may take their child to his or her physician or the County Health Department for any immunization that will be needed.

MEDICAL EXAMINATION

State law requires a medical exam for all children upon initial entrance into school. Only physicians licensed to practice medicine in all of its branches shall be responsible for performance of the health examinations. (School Code 27-8.1) Nurse Practitioners and Physicians Assistants are

his/her name and the name of the medication on it. The envelope of medication will be given to that child's teacher and the necessary instructions given to that teacher by the school nurse. The teacher may give the medication at the designated time and put his or her initials on the envelope, designating the medication was given properly. The envelope will be returned to the school nurse at the end of the field trip. **UNDER NO CIRCUMSTANCES WILL PARENTS GIVE MEDICATION DURING FIELD TRIPS UNLESS THEY ARE PARENTS OF THE CHILD.**

STORAGE OF MEDICATION

Medication will be stored in a locked drawer or cabinet. Medications requiring refrigeration will be refrigerated in a secure area. Long-term medication may be brought to school in doses for one month. The prescription should be attached to the medicine container. The school nurse will administer medication; however, if the school nurse is unavailable a school administrator or his/her designee will administer the medication. The nurse will instruct her substitute on the procedure of administering and recording the medication.

RECORDING OF MEDICATION

Each dose of medication shall be documented on a specific form. This form will be filed in the student's individual health record. Documentation shall include date, time, dosage, and signature or initials of the person administering the medication or supervising the student in self-administration. In the event a dosage is not administered as ordered, the reasons

also allowed to perform the physical examination. Physical exams must be on file by the first day of the student's attendance. If a physical examination is not on file by the first day of attendance, the child will be excluded. This exclusion shall begin immediately and shall remain in effect until the child is in compliance.

PRE-KINDERGARTEN STUDENTS

1. Physical examination
2. Diphtheria and Whooping cough, Tetanus immunizations (DPT). The student must have had the three basic shots- and a booster 1 year later
3. Measles, Mumps, and Rubella (MMR)- must have initial dose at 15 months.
4. Polio vaccination (OPV or IPV)- Must have had three or more doses either IM or oral.
5. Lead screening test-Physician will determine if a blood test is needed.
6. Hepatitis vaccine (HBV)- must have the two basic and one booster
7. Haemophilus Influenzae Type B (HIB) vaccine
8. Varivax (chickenpox) vaccine or proof of the disease

KINDERGARTEN

1. Physical examination
2. Diphtheria, whooping cough and tetanus immunizations (DPT)- your child must have had the three basic shots and a booster one year later and another booster prior to entering school
3. Measles, Mumps and Rubella (MMR)- child must have initial one at 15 months and a booster prior to

therefore shall be entered in the record on a specific form. Over-the-counter medication shall not be brought to school. The school will supply Tylenol, Ibuprofen, antacids, and cough drops as needed. Inhalers are a part of prescription medication and must not be kept in lockers, book bags, or on the student. The student has access to the nurse's office within a sufficient amount of time to get and use an inhaler. If a student must carry an inhaler, a self-administration form must be completed by a physician and parent/guardian.

DO NOT SEND MEDICATION IN YOUR CHILD'S BACKPACK!!

All medication, REGARDLESS if the medication is prescription or over the counter, requires a form filled out by your doctor. Please refer to the medication administration policy in the parent handbook.

PROCEDURE FOR BRINGING MEDICATION TO SCHOOL

Medication is to be sent to school for the entire regime if short term. The medication should be in a bottle with the prescription attached to the bottle. A note should be written by the parent authorizing the administration of the medication and noting the specific time it is to be administered. It is a parental duty to personally bring medication to school and deliver it to the school nurse or adult office personnel for safekeeping. If it is not possible for a parent to bring the medication to school personally, a child may bring the medication under emergency conditions if the following

entering kindergarten

4. Polio vaccination (OPV or IPV)- child must have the basic doses and a booster one year later and a booster prior to entering Kindergarten. The doses can be oral or IM.
5. Varivax (chickenpox) vaccine or proof of the disease

NEW STUDENTS TO THE DISTRICT:

All new students entering any grade must have a current physical and provide proof of up to date immunizations.

HEARING AND VISION SCREENING

Vision and hearing screenings will be done for all students in grades mandated by the State of Illinois. Your child is not required to undergo the vision screening, if an optometrist or ophthalmologist has completed and signed a report form indicating examination has been conducted within the last 12 months. The evaluation must be on file at the school. Parents and teachers will be notified, if their child fails a screening. The parent should contact the nurse, any time during the year, if they are suspicious of a hearing or vision problem.

guidelines are followed:

1. The parent must notify the school nurse and/or office personnel that the child will be bringing the medication to school. This notice must occur 24 hours in advance unless the medication has just been ordered.
2. The parent must notify the school nurse and/or office personnel of the type (name) of medication being sent and the number of tablets or amount of liquid dosage that the child has in his/her possession so that the count and type of medication can be verified.
3. It should be understood that it is the North Mac District's position that all medication is to be brought to school by the parent and/or guardian and should be brought by the student only when emergency conditions exist that would prevent the parent or guardian from fulfilling their responsibility to deliver medicine to the school.

END OF THE YEAR PROCEDURE:

Each building nurse will notify parents of remaining amount. Parents must make arrangements to pick up any medications. Any remaining medications will be disposed of.