

After a grant has been awarded:

The NMPSF grant chair will notify teachers, NMPSF treasurer, and the NM district office with the breakdown/amount per teacher. The Foundation submits one check for the classroom resource grants and the district office applies the breakdown to the corresponding teacher. The money for a pop-up grant is also submitted to the office. For both types of grants, the teachers need to contact the district office with their order information.

Teacher reimbursements are normally dropped off at the campus for the teacher but may be left in the district office as well.

Grant evaluation guides are outlined on each type of grant on the Foundation page/NM website. (teacher reimbursements do not have evaluations).