

NORTH MAC COMMUNITY UNIT SCHOOL DISTRICT #34  
Special Board of Education Meeting  
*This meeting was held in a virtual format due to the COVID-19 crisis.*  
6:30 p.m. – April 22<sup>nd</sup>, 2020

1. Call to Order – Roll Call
  - a. Roll Call: Christopher, Kirk, Nicholas, Spann, Watson, Worth, Hays- Present  
  
Also Present: Jay Goble, Jon Langellier, Michele Cimarossa, John Downs, Tara Cooper, Rob Horn, Chris Raynor, Sarah Raynor, Michael Riffey, Aprille Kuhar, Tom Hyde, Brian Dayton, Ryan Savage, Connie Schroeder, Debbie Butler, Judy Hendricks
- 1.1 Administration Reports – Dan applauded all efforts during this hard time.
  
2. *Motion was approved by Nichols, seconded by Worth to approve the consent agenda as presented. Yea Votes: Kirk, Christopher, Nichols, Spann, Watson, Worth, Hays*
  - 2.1 *Approval of Minutes from February, 26<sup>th</sup> Regular Board meeting.*
  - 2.2 *Financial Reports*
  - 2.3 *Bills Payable*
  - 2.4 *Second Reading and Final Approval of 2020-2021 District Calendar*
  - 2.5 *Second Reading and Final Approval of 2021-2022 District Calendar*

*(Second Reading and final approval of policies that had their First Reading in February)*

  - 2.6 *Policy 2.20 Powers and Duties of the School Board Indemnification*
  - 2.7 *Policy 2.20E Waiver and Modification Request Resource Guide*
  - 2.8 *Policy 2.70 Vacancies on the School Board – Filling Vacancies*
  - 2.9 *Policy 2.70E Checklist for Filling Board Vacancies by Appointment*
  - 2.10 *Policy 2.100 Board Member Conflict of Interest*
  - 2.11 *Policy 2.105 Ethics and Gift Ban*
  - 2.12 *Policy 2.110 Qualifications, Term, and Duties of Board Officers*
  - 2.13 *Policy 2.150 AP Superintendent Committees*
  - 2.14 *Policy 2.200 Types of School Board Meetings*
  - 2.15 *Policy 2.220 School Board Meeting Procedure*
  - 2.16 *Policy 2.250 AP1 Access to and Copying of District Public Records*
  - 2.17 *Policy 2.250 AP2 Protocols for Record Preservation and Development of Retention Schedules*
  - 2.18 *Policy 2.250 E2 Immediately Available District Public Records and Web-Posted Reports and Records*
  - 2.19 *Policy 2.260 Uniform Grievance Procedure*
  - 2.20 *Policy 4.15 Identity Protection*
  - 2.21 *Policy 4.15 AP1 Protecting the Privacy of Social Security Numbers*
  - 2.22 *Policy 4.15 AP2 Treatment of Personally Identifiable Information Under Grand Awards*
  - 2.23 *Policy 4.30 Revenue and Investments*
  - 2.24 *Policy 4.40 Incurring Debt*
  - 2.25 *Policy 4.60 Purchases and Contracts*
  - 2.26 *Policy 4.60 AP1 Purchases*
  - 2.27 *Policy 4.60 AP3 Criminal History Records Check of Contractor Employees*
  - 2.28 *Policy 4.60 AP4 Federal and State Award Procurement Procedures*
  - 2.29 *Policy 4.80 Accounting and Audits*

- 2.30 *Policy 4.80 AP3 Inventory Management for Federal and State Awards*
- 2.31 *Policy 4.178 AP1 Criminal Offender Notification Laws - Screening*
- 2.32 *Policy 5.10 Equal Employment Opportunity and Minority Recruitment*
- 2.33 *Policy 5.20 Workplace Harassment Prohibited*
- 2.34 *Policy 5.20 AP Sample Questions and Considerations for Conducting the Internal Harassment in the Workplace Investigation*
- 2.35 *Policy 5.20 E Resolution to Prohibit Sexual Harassment*
- 2.36 *Policy 5.30 Hiring Process and Criteria*
- 2.37 *Policy 5.30 AP1 Interview Questions*
- 2.38 *Policy 5.30 AP2 Investigations*
- 2.39 *Policy 5.50 Drug and Alcohol Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition*
- 2.40 *Policy 5.90 Abused and Neglected Child Reporting*
- 2.41 *Policy 5.120 Employee Ethics Conduct and Conflict of Interest*
- 2.42 *Policy 5.120 AP1 Statement of Economic Interests for Employees*
- 2.43 *Policy 5.120 AP2 Employee Conduct Standards*
- 2.44 *Policy 5.150 AP Personnel Records*
- 2.45 *Policy 5.200 Terms and Conditions of Employment and Dismissal*
- 2.46 *Policy 5.220 AP Substitute Teachers*
- 2.47 *Policy 5.250 Leaves of Absence*
- 2.48 *Policy 5.250 AP School Visitation Leave*
- 2.49 *Policy 5.285 AP Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers*
- 2.50 *Policy 5.290 Employment Termination and Suspensions*
- 2.51 *Policy 5.330 Sick Days, Vacation, Holidays, and Leaves*
- 2.52 *Policy 6.60 Curriculum Content*
- 2.53 *Policy 6.60 AP Comprehensive Health Education Program*
- 2.54 *Policy 6.60 AP E1 Notice to Parents and Guardians of Students Enrolled in Family Life and Sex Education Classes*
- 2.55 *Policy 6.150 Home and Hospital Instruction*
- 2.56 *Policy 6.170 AP2 E1 District Annual Report Card Required by Every Student Succeeds Act (ESSA)*
- 2.57 *Policy 6.300 Graduation Requirements*
- 2.58 *Policy 6.300 E1 Application for a Diploma for a Service Member Killed in Action or for Veterans of WWII, the Korean Conflict, or the Vietnam Conflict*
- 2.59 *Policy 6.300 E2 State Law Graduation Requirements*
- 2.60 *Policy 6.300 E3 Form for Exemption from Financial Aid Application Completion*
- 2.61 *Policy 7.20 Harassment of Students Prohibited*
- 2.62 *Policy 7.50 AP School Admissions and Student Transfers To and From Non-District Schools*
- 2.63 *Policy 7.150 Agency and Police Interviews*
- 2.64 *Policy 7.180 Prevention of and Response to Bullying, Intimidation, and Harassment*
- 2.65 *Policy 7.190 AP6 Guidelines for Investigating Sexting Allegations*
- 2.66 *Policy 7.190 AP7 Student Discipline Guidelines*
- 2.67 *Policy 7.190 AP8 Student Re-Engagement Guidelines*

- 2.68 *Policy 7.190 E3 Memorandum of Understanding*
  - 2.69 *Policy 7.240 AP1 Code of Conduct for Extracurricular Activities*
  - 2.70 *Policy 7.270 Administering Medicines to Students*
  - 2.71 *Policy 7.270 AP1 Dispensing Medication*
  - 2.72 *Policy 7.270 AP2 Checklist for District Supply of Undesignated Asthma Medication, Epinephrine Injectors, Opioid Antagonists, and/or Glucagon*
  - 2.73 *Policy 7.270 E1 School Medication Authorization Form*
  - 2.74 *Policy 7.270 E2 School Medication Authorization Form for Medical Cannabis*
  - 2.75 *Policy 7.290 AP Resource Guide for Implementation of Suicide and Depression Awareness and Prevention Program*
  - 2.76 *Policy 7.340 AP1 Notice to Parents, Guardians, and Students of Their Rights Concerning a Student's School Records*
  - 2.77 *Policy 7.340 AP1 E1 Notice to Parents, Guardians, and Students of Their Rights Concerning a Student's School Records*
  - 2.78 *Policy 7.340 AP2 Storage and Destruction of School Student Records*
  - 2.79 *Policy 7.340 AP2 E1 Letter Containing Schedule for Destruction of School Student Records*
  - 2.80 *Policy 8.30 Visitors to and Conduct on School Property*
  - 2.81 *Policy 8.95 AP Parental Involvement*
  - 2.82 *Policy 8.95 E1 Letter Notifying Parents of School Visitation Rights*
3. *Personnel*
- 3.1 *Accept Resignation of Jessica Price as Cook*
  - 3.2 *Accept Resignation of Ellen Etter as Assistant HS Volleyball Coach*
  - 3.3 *Accept Resignation of Collin Lovely as Custodian*
4. Discussion Item –
- 4.1 Review Bids for Baseball Field Construction Project by Holland Construction and Graham & Hyde Architects – See Attached
5. New Business – Action Items for Baseball Field Project
- Approve Bids for Baseball Field Construction Project
- 5.1 Motion was made by Nichols, seconded by Christopher to approve Bid Package #1 with Byrne & Jones Construction for Field Turf in the amount of \$809,300. Yea Votes – Christopher, Kirk, Nichols, Watson, Worth, Hays; Present - Spann
  - 5.2 Motion was made by Nichols, seconded by Kirk to approve Bid Package #2 with Evans Constructions for Athletic Equipment in the amount of \$180,800. Yea Votes – Watson, Christopher, Kirk, Nichols, Worth, Hays; Present - Spann
  - 5.3 Motion was made by Christopher, seconded by Nichols to approve Bid Package #3 with J.P. Burns Excavating for Earthwork/Storm Sewer in the amount of \$196,100 Yea Votes – Nichols, Christopher, Kirk, Watson, Worth, Hays Present - Spann

- 5.4 Motion was made by Christopher, seconded by Worth to approve Bid Package #4 with DeLaurent Construction for Asphalt Paving in the amount of \$56,072. Yea Votes – Worth, Christopher, Kirk, Nichols, Watson, Hays; Present - Spann
- 5.5 Motion was made by Kirk, seconded by Nichols to approve Bid Package #5 with Evans Construction for General Trades in the amount of \$259,000. Yea Votes – Christopher, Kirk, Nichols, Watson, Worth, Hays Present - Spann

New Business – Other Action Items

- 5.6 Motion was made by Christopher, seconded by Kirk to approve Payment Application No. 17 with Holland Construction HS Project. Yea Votes – Kirk, Christopher, Nichols, Watson, Worth, Hays; Present – Spann
  - 5.7 Motion was made by Nichols, seconded by Watson to approve Payment Application No. 18 with Holland Construction HS Project. Spann asked when the unpolished concrete would be taken care of. Was there a plan in place for that to be addressed and what was plan? Holland stated that once the crews could get into work it would be 3 or 4 days to get all areas addressed. Yea Votes – Spann, Christopher, Kirk, Nichols, Watson, Worth, Hays
  - 5.8 Motion was made by Nichols, seconded by Christopher to approve Payment Applications No. 10 with Holland Constructions Athletic Complex. Yea Votes- Watson, Christopher, Kirk, Nichols, Spann, Worth, Hays
  - 5.9 Motion was made by Worth, seconded by Spann to approve the IHSA Membership Agreement. Yea Votes – Nichols, Christopher, Kirk, Spann, Watson, Worth, Hays
  - 5.10 Motion was made by Worth, seconded by Kirk to Approve the IESA Membership Agreement. Christopher questioned why IESA charges but IHSA does not. Mr. Raynor responded that IHSA has sponsors to help with costs. IESA does not. Mr. Downs confirmed this statement. Yea votes – Worth, Christopher, Kirk, Nichols, Spann, Watson, Hays
  - 5.11 Motion was made by Christopher, seconded by Nichols to approve the Adoption Agreement and Basic Plan Document with Pension Works Inc. Worth asked for explanation regarding this document. Dr. Goble stated that this document is required and is a basic boiler plate document. Yea Votes – Kirk, Christopher, Nichols, Spann, Watson, Worth, Hays
6. Superintendent's Report & Board Discussion Items
- 6.1 Sports Activity Fees – Final Discussions of dropping fees. – Dr. Goble recapped that we have a profit of \$12,000 to \$15,000 from Sports Activity Fees. The biggest benefit would be that eliminating fees would give the opportunity for students to participate in multiple sports when fees would previously have prevented them from doing so otherwise. Worth asked if cutting sports fees would make tryouts/cuts mandatory. Mr. Downs and Mr. Raynor indicated that there was already a policy in place to set numbers for each sport. Numbers drive the cuts rather than fees. Kirk stated that coaches should be advised so they can prepare for higher numbers.

6.2 General Discussion and Information Regarding School Closure, Remote Learning, and Potential Opening of School. – Teachers are turning in reports and tracking remote learning. They are also tracking student contact. Hays asked about participation. Mrs. Raynor commented that at the Elementary level we are at 75 to 80% participation in remote learning. Dr. Goble stated that faculty are scheduled access to return to the buildings other than that, they are locked out. We are hoping that we will be able to return custodians/maintenance personnel to building soon in order to start summer projects/maintenance. We are following the direction from MCPHD. Worth asked how meal distribution was going. Dr. Goble indicated that it was going well. Numbers have dipped but we are still preparing meals. Worth asked about graduation, senior slide show, and the yearbook. Mr. Horn indicated the Mrs. Barton's class was working on the slide show and yearbook. There will be a communication going out to seniors regarding the information and pictures needed. There has been a graduation committee formed. It is made up of students, parents, and administration. Dates have been set with, make up dates, for a graduation ceremony at our new athletic complex. Restrictions will determine actual dates. First set of dates are June 12<sup>th</sup> with a rain out date of June 19<sup>th</sup>. If restrictions are still in place we have a second set of date of July 10<sup>th</sup> with a rain out date of July 17<sup>th</sup>. If restrictions are still in place the last set of dates are August 7<sup>th</sup> with a rain out date of August 14<sup>th</sup>. District is committed to having a graduation for the Class of 2020. There is work researching Live Stream options thru NFHA.

7. Motion was made by Nichols, seconded by Christopher to move to Closed Session for the purpose of discussing the appointment, employment, discipline or evaluation of personnel, student discipline, litigation or potential litigation, to discuss the potential purchase of real estate, and to discuss collective bargaining issues. Yea Votes – Kirk, Christopher, Nichols, Spann, Watson, Worth, Hays

Motion was made by Worth, seconded by Nichols to return to open session at 9:01 pm. Yea Votes – Christopher, Kirk, Nichols, Spann, Watson, Worth, Hays

**NOTE: No action will be taken after closed session.**

8. Meeting adjourned at 9:02 pm.