

NORTH MAC COMMUNITY UNIT SCHOOL DISTRICT #34

September 25, 2019

Regular Board of Education Meeting

North Mac High School Cafeteria

6:30 p.m.

1. The Regular Board of Education meeting was called to order at 6:30 p.m. by President Robyn Hays
 - 1.1 Roll Call: Kirk, Spann, Watson, Worth, Hays – Present

Nichols – Present by Skype
Christopher – Absent

Also present – Jay Goble, Patti Fetter, Michael Riffey, John Downs, Michele Cimarossa, Jon Langellier, Tara Allen, Sarah Raynor, Debbie Butler, Connie Schroeder, Judy Hendricks, Nancy Young, Sally Meierdirks, Caelyn Raynor, Addison Earley, Alexis Bowman, Patrick Bowman, Nick Sloman, Josh Evans
2. Pledge of Allegiance led by President Hays
3. Public Comment - None
4. Communications
 - 4.1 Student Group Presentation – Mr. Downs and Mr. Sloman presented a power point on the South Campus Weight Room Expansion. They told about all the new equipment that was obtained this year by a Foundation Grant and also donations in Memory of Charlie Pohlman. This is the first year that girls have had access to the weight room, boys have been using it since 2016. Caelyn Raynor, Addison Earley, and Alexis Bowman told the board how they each have benefited from the weight room.
 - 4.2 Administration and/or Departmental Reports – Worth asked about the enrollment; she was told it was down approximately 20. Sarah Raynor reported that she felt the start of school went well and everyone is off and running.
5. Motion was made by Nichols, seconded by Watson to approve the consent agenda as presented which includes all items marked with an asterisk. Yea votes: Kirk, Nichols, Spann, Watson, Worth, Hays
 - *5.1 *Approval of Minutes – Regular and Executive Session minutes from August 27, 2019*
 - *5.2 *Financial Reports*
 - *5.3 *Bills Payable*

6. Policy Adoption - Approve Second Reading/Formal Adoption of Following Policies:

- *6.1 2.20 Powers and Duties of the School Board; Indemnification
- *6.2 2.170 Qualification Based Selection
- *6.3 2.170 AP Qualification Based Selection Admin. Procedures
- *6.4 2.250 E1 Written Request for District Public Records
- *6.5 2.250 E2 Immediately Available District Public Records
- *6.6 4.30 Revenue and Investments
- *6.7 4.40 AP Preparing and Updating Disclosures
- *6.8 4.60-E Notice to Contractors
- *6.9 4.100 Insurance Management
- *6.10 4.110 Transportation
- *6.11 4.110 AP1 School Bus Post Accident Checklist
- *6.12 4.110 AP2 Administrative Procedure Bus Driver Communication Devices; Pre-Trip and Post-Trip Inspection, and Bus Driving Comments
- *6.13 4.110 AP3 School Bus Safety Rules
- *6.14 4.110-E Emergency Medical Information
- *6.15 4.150 Facility Management and Building Programs
- *6.16 4.190 Targeted School Violence Program
- *6.17 4.190 AP1 E1 Targeted School Violence Program Resources
- *6.18 4.190 AP1 Targeted School Violence Program
- *6.19 5.250 Leaves of Absence
- *6.20 5.330 Sick Days, Vacation, Holidays, and Leaves
- *6.21 6.15 School Accountability
- *6.22 6.185 Remote Educational Program

Policy Adoption - Approve First Reading of Following Policies:

- *6.23 2.110 Qualifications, Term and Duties of Board Officers
- *6.24 2.140 Communications To and From the Board
- *6.25 2.140-E Guidance for Board Member Communications, Including Email Use
- *6.26 2.230 Public Participation at School Board Meetings and Petitions to the Board
- *6.27 4.20 Fund Balances
- *6.28 4.45-AP1 Insufficient Fund Checks
- *6.29 4.45-AP2 Local Debt Recovery Program Implementation Procedures
- *6.30 4.45-E1 Cover Page Documenting the Process to Seek Offset from the Illinois Office of the Comptroller
- *6.31 4.45-E2 Notice of Claim to Seek Debt Recovery; Challenge; and Response to Challenge
- *6.32 4.55-AP Controls for the Use of District Credit and Procurement Cards
- *6.33 4.70-AP Resource Conservation
- *6.34 4.90 Activity Fund
- *6.35 5.30-AP1 Interview Questions
- *6.36 5.35 Compliance with the Fair Labor Standards Act
- *6.37 5.35-AP1 Fair Labor Standards Act Exemptions
- *6.38 5.35-AP2 Employee Records Required by the Fair Labor Standards Act
- *6.39 5.35-AP3 Compensable Work Time for Non-Exempt Employees Under the FLSA

- *6.40 5.35-AP4 Fair Labor Standards Act 12-Step Compliance Checklist
- *6.41 5.35-E Volunteer Agreement Executed by a Non-Exempt Employee
- *6.42 5.40 Communicable and Chronic Infectious Disease
- *6.43 5.120-E Code of Ethics for Illinois Educators
- *6.44 5.130 Responsibilities Concerning Internal Information
- *6.45 5.180 Temporary Illness or Temporary Incapacity
- *6.46 6.40 Curriculum Development
- *6.47 6.120-AP1, E2 Special Education Required Notice and Consent Forms
- *6.48 6.120-AP2 Access to Classrooms and Personnel
- *6.49 6.120-AP2, E1 Request to Access Classroom(s) or personnel for Special Education and/or Observation Purposes
- *6.50 6.280-AP Evaluating and Reporting Student Achievement
- *6.51 6.300-E1 Application for a Diploma for Veterans of WWII, the Korean Conflict, or the Vietnam Conflict
- *6.52 6.340 Student Testing and Assessment Program
- *6.53 7.40-AP Placement of Non-public School Students Transferring in to the District
- *6.54 7.170 Vandalism
- *6.55 7.240-AP2 Extracurricular Drug and Alcohol Testing Program
- *6.56 7.250-AP1 Measures to Control Spread of Head Lice at School
- *6.57 7.280-AP Managing Students with Communicable or Infectious Disease
- *6.58 7.280-E2 Reporting and Exclusion Requirements for Common Communicable Diseases
- *6.59 8.25-AP Advertising and Distributing Materials in Schools Provided by Non-School Related Entities

7. New Business

- 7.1 Motion was made by Spann, seconded by Kirk to adopt Board Resolution 6.72 IMRF. Yea votes: Kirk, Nichols, Spann, Watson, Worth, Hays
- 7.2 Motion was made by Nichols, seconded by Kirk to approve Change Order #20 Relocate Flagpole Lights RFI #45. Yea votes: Kirk, Nichols, Spann, Watson, Worth, Hays
- 7.3 Motion was made by Worth, seconded by Watson to approve Change Order #21 Asphalt Primer & Parking Credit. Yea votes: Spann, Watson, Worth, Kirk, Nichols, Hays
- 7.4 Motion was made by Nichols, seconded by Kirk to approve Change Order #23 Locker Room Game Clocks RFI #40. Yea votes: Watson, Worth, Kirk, Nichols, Spann, Hays
- 7.5 Motion was made by Spann, seconded by Worth to approve Change Order #24 Grading, Storm, Site Revisions ASI #5. Yea votes: Worth, Kirk, Nichols, Spann, Watson, Hays

- 7.6 Motion was made by Nichols, seconded by Spann to approve Change Order #25 Fencing Revisions ASI #7. Yea votes: Kirk, Nichols, Spann, Watson, Worth, Hays
- 7.7 Motion was made by Kirk, seconded by Watson to approve Change Order #26 Concrete Locker Bases RFI #48. Yea votes: Nichols, Spann, Watson, Worth, Kirk, Hays
- 7.8 Motion was made by Worth, seconded by Kirk to approve Change Order #27 Delete Scoreboard Slab. Yea votes: Spann, Watson, Worth, Kirk, Nichols, Hays
- 7.9 Motion was made by Spann, seconded by Watson to approve Intergovernmental Transportation Agreement with Riverton CUSD #14. Yea votes: Worth, Kirk, Nichols, Spann, Watson, Hays
- 7.10 Motion was made by Nichols, seconded by Spann to adopt Resolution for State Aid Funds Allocation as Needed for FY2020. Yea votes: Watson, Worth, Kirk, Nichols, Spann, Hays
- 7.11 Motion was made by Spann, seconded by Kirk to approve FY20 Budget. Yea votes: Nichols, Spann, Watson, Worth, Kirk, Hays
- 7.12 Approve Head Start Lease for the 2019-2020 School Year - tabled because it was approved earlier this year.
- 7.13 Motion was made by Spann, seconded by Nichols to approve High School Students Attending National FFA Convention. Yea votes: Kirk, Nichols, Spann, Watson, Worth, Hays
- 7.14 Establish of Board Committees – President Hays distributed a list of committees and members (See Attached).
 - A. Buildings & Grounds Committee (Chair & Co-Chair)
 - B. Policy Committee (Chair & Co-Chair)
 - C. 4.9 Committee (Chair & Co-Chair)
 - D. Parent/Teacher Advisory Committee & Handbook Committee Member (Member)
 - E. Transportation/Insurance Committee (Chair & Co-Chair)
 - F. Negotiation Committee (Chair, Co-Chair, & Member)
 - G. CACC Board Member Appointment
 - H. North Mac Public School Foundation Appointment

8. Personnel

- *8.1 *Approve Resignation of Angela Norman as MS Scholastic Bowl Sponsor*
- *8.2 *Approve Jordan Barker as Middle School Drama Club Co-Sponsor*
- *8.3 *Approve Chad Burton as Middle School Drama Club Co-Sponsor*

9. Board Discussion Items

9.1 It was decided to price the cost of flooring material at the high school to see if we could purchase now for later use in other areas.

9.2 A discussion was also held regarding the naming of the Athletic Facility, possibilities would be to name the Football Field, Track and then the entire facility. Maybe have a business sponsor the Complex and have rights to naming it.

10. Superintendent's Report - None

11. Motion was made by Spann, seconded by Watson to adjourn to closed session for the purpose of discussing the appointment, employment, discipline or evaluation of personnel, litigation or potential litigation, to discuss the potential purchase of real estate, and to discuss collective bargaining issues. Yea votes: Worth, Kirk, Nichols, Spann, Watson, Hays

Note: No action will be taken upon returning to Open Session

Motion was made by Spann, seconded by Worth to return to open session at 8:27 p.m. Yea votes: Kirk, Nichols, Spann, Watson, Worth, Hays

12. Meeting adjourned 8:28 p.m.

President

Secretary